

PROCEDURE TO SUBMIT REQUESTS TO TIDES WEST ARCHITECT COMMITTEE

The Covenants of Tides West (TW) require approval by the Architect Committee (AC) and Board of Directors (board) before beginning most building and painting projects.

Projects requiring AC and board approval include new structures such as a house, garage, shed, fence, deck or most other new permanent structures. Adding on to or materially altering existing structures also requires AC and board approval. Painting an existing structure in a different color or changing the color of a roof, deck etc. also needs AC and board approval.

Applicants should read and be familiar with TW Covenant VII before making a project application.

Applicants may email their proposal to any AC member. A TW Project Application Form found on the TW Web site may be used. Applications may also be given to any AC member in person or by USPS.

Applicants must provide the AC the following contact information: Name, mailing address, email address and telephone number(s). Applicants need to provide the TW address where the project will occur. The Division, Block and Lot number is required for a mobile home.

Applicants need to provide where applicable building plans, blue prints, plot plans, color schemes, types of materials or any other information the AC or board may request in making their decision.

The AC will approve or deny the project within 30 days; most often much sooner. The AC will email its decision and all information about the project to the board and keep a copy for its records.

The board will control the project upon receiving the AC's approval. The AC or board is responsible for communicating to the applicant its final decision. At that point the member's project may begin.

Projects that have not been submitted for approval or those that do not materially follow the plans approved may be subject to TW Covenant X (Enforcement of Covenants).